Reviewer,

Thank you for volunteering to review abstracts submitted for the 2024 AATE Symposium. We aim to provide educators with a mechanism to disseminate their research.

Please use the information below to guide your review of each abstract. The abstract is provided along with the review criteria. The formatting guidelines are below and can also be found [here](#)

Review for an abstract

Submission number =

1. **The abstract followed formatting guidelines** (provided below)

   Yes   No – Please provide comments

   Comments:

2. **The abstract contains few to no errors in grammar or punctuation.**

   Yes   No – Please provide comments

   Comments:

3. **The Introduction contains a brief context and objective or purpose statement related to each other.**

   Yes   No - Please provide comments

   Comments:

4. **The methods adequately describe the study design, setting or environment, the patients or participants, independent variable(s), methods, etc dependent variables, data analysis, and statistical procedures.**

   Yes   Incomplete - Please provide comments   No - Please provide comments

   Comments:

5. **The results report descriptive and inferential statistics. Statistical significance with confidence intervals and/or levels of significance (*P* values) are reported. The significance level should be reported precisely but not exceed three digits. When the significance is less than .001, the author reported statistics as "*P*<.001".**
   If tables or figures are included in the abstract, they need to be referenced in the abstract.

   Yes   Incomplete - Please provide comments   No - Please provide comments

   Comments:

6. **The translation to practice should summarize new and essential findings, consistent with the objective/purpose and results, and provide an educational or clinical practice recommendation.**

   Yes   No

   Comments:

7. **What is your final recommendation for this abstract?**

   Accept   Reject

   Please provide a rationale if the decision is to reject

Review for an Educational Technique abstract

Submission number =

1. **The abstract followed formatting guidelines** (provided below)

   Yes   No - Please provide comments

   Comments:

2. **The abstract contains few to no errors in grammar or punctuation.**

   Yes   No - Please provide comments

   Comments:

3. **The Introduction contains a brief context and objective or purpose statement related to each other.**

   Yes   No - Please provide comments

   Comments:

4. **The methods adequately describe the educational intervention in brief but sufficient detail.**

   Yes   Incomplete - Please provide comments   No - Please provide comments

   Comments:

5. **Expected Outcomes explains the expected outcomes and clinical advantages.**

   Yes   No - Please provide comments

   Comments:

6. **The translation to practice could summarize the experience of the educator and students and provide an educational or clinical practice recommendation.**

   Yes   No - Please provide comments

   Comments:

7. **What is your final recommendation for this abstract?**

   Accept   Reject

   Please provide a rationale if the decision is to reject

Formatting Guidelines

1. Provide the paper's title or project starting at the top left margin.
2. On the next line, provide the names of all authors, *with the author who will make the presentation listed first as the lead author*. Enter the last name, then initials (without periods), followed by a comma, and continue the same format for all secondary authors (if any), ending with a colon.
3. On the same line following the colon, indicate the institution's name (including the city and state) where the research was conducted. If the primary author is not at the institution where the work was completed, place an * after their name and following the institution where the research was conducted.

4. The primary author can indicate their present institution (including the city and state). For collaborative projects where portions of the project were conducted at different institutions, list all authors as described above (#3), then list institutional affiliations using the following consecutive symbols (*, †, ‡, §, ?, ¶, #, **, etc.)

5. Double space and enter the body of the abstract flush left in a single paragraph with no indentions. **<u>The text of the body must be structured</u>** (with the headings as indicated below). Do not justify the right margin. Do not include tables or figures.

6. Provide up to 5 references used to support the abstract. Please adhere to AMA guidelines.

7. Up to 1 figure and 1 table are permitted; however, the journal reserves the right to exclude if not submitted in it's raw format. (Image files should only be included as jpeg or png files; not copied into a Microsoft Word document.)

8. Word count limit is 600 words and only includes the body of the abstract.

9. The following headers should be used for the body of the abstract.

       Introduction
       Methods
       Results Or Expected Outcomes*
       Translation to Practice

*Expected Outcomes heading is exclusive to an educational technique submission that does not yet have data. Educational techniques with data should be submitted as action research with results.